



APPLICATION FOR WATER/SEWER SERVICES

General Information:

Date Service to begin: _____ Service Address: _____

Own: _____ Rent: _____ Landlord(s): _____

Landlord Mailing Address: _____ Landlord Phone number: _____

Applicant:

Name: _____ Mailing Address: _____

Home Phone: _____ Cell Phone: _____ Date of Birth: _____

City Alert: Yes: _____ No: _____ Preferred Method of Contact for City Alert: _____

If email, please provide: _____

Provide a copy of driver's license.

Customer/Property Owner is responsible for updating the finance office with disconnects or updates needed to utility account

Please read and initial the following statements

_____ I understand that I must pay my \$200.00 deposit in full before services are put in my name. This deposit is not waived for anyone and must be paid in full at the time of application. This deposit is valid for each utility account.

_____ I understand that if my services are shut off for nonpayment, a \$50.00 reconnect fee will be applied to my account. Payment must be made by 12:00pm for the service to be reinstated on the same day. Payments made after 12:00pm may result in service remaining shut off until the next business day. I am responsible for payment the past due and the reconnect fee before the account will be reinstated.

_____ I understand that failure to receive the bill or notice shall not prevent such bill from becoming delinquent nor relieve the customer from responsibility for payment. Payment is due on the 10th of each month. A 15% finance charge of the balance shall be assessed to the water account as soon as it becomes delinquent and shall continue to accrue.

_____ I understand that I am responsible for any water leaks/breaks and line maintenance from the curb stop to the residence. (If you rent, it is your responsibility to notify your landlord of any problems.)

_____ I understand that I am responsible for all usage until the utility disconnect/update paperwork is filled out by me and a date has been set for a final meter reading.

Applicants Signature: _____ Date: _____

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| For Office Use Only: |
| Water Account #: |
| Receipt #: |
| Copy of Driver's License: |
| Deposit Amount: |
| Form of Deposit Payment: |
| Meter Reading Sheet Update: |
| Computer Account Update: |
| Connect Fee Update: |