

Date Received: _____



Building Permit Application

**DUE TO SD-CL § 49-7A A LOCATE 811 CALL MUST BE DONE
PRIOR TO APPROVAL OF APPLICATION**

**** Permit approval may take up to 30 DAYS to process! ****

APPLICANT INFORMATION

Name: _____ Phone: _____

Address: _____ Email: _____

Business Day Contact Info: _____ Text (circle one): Yes No

PROPERTY INFORMATION

Lot Address: _____

Owner Name _____

Address: _____ Phone: _____

Legal Description: _____

Zoned: _____

Does the location have an active Covenant? Yes _____ No _____

CONTRACTOR INFORMATION

General: _____ Plumbing: _____

Electrical: _____ Mechanical: _____

Carpenter: _____ Concrete: _____

Additional Info: _____ Other Intended Use: _____

PROJECT INFORMATION

Type of Permit (circle one): Commercial Residential
Class of Work (circle one): New Addition Alteration Repair
Basement (circle one): Yes No Crawl Space (circle one): Yes No
of Bedrooms: _____
Description of Work: _____

Estimated Cost of Work: _____
Size of Proposed Structure: L _____ x W _____ x H _____
Type of Materials for Structure _____

Approximate Start Date: _____ Approximate Completion Date: _____

***This is for Residential Zoned Building permits ONLY. ***

Distance Structure will be located from property lines:

- a. Front Yard: _____ feet from property line (residential minimum, 20 feet)
- b. Rear Yard: _____ feet from property line (residential minimum, 20 feet)
- c. Side Interior Lot: _____ feet from property line (residential minimum, 6 feet)
- d. Side Corner Lot: _____ feet from property line (residential minimum, 20 feet per side)
- e. Driveway: _____ Feet: _____
- f. Curb: _____
- g. Sidewalk: _____ Feet: _____
- h. Existing Water/Sewer Connection: Yes _____ No _____
- i. New Water/Sewer Hookup: Yes _____ No _____
- j. Site Lines: _____
- k. Site Plan with Rendering of Structure: _____
- l. Square Footage of New Non-Permeable Surface (roofs, concrete, etc):

- m. If intersection to Right-of-Way—Detailed Information is needed:

- n. Site Drainage Map: _____

NOTICE

*This permit will expire if work or construction authorized is not commenced within **Ninety (90) days**. If work or construction is not substantially completed within two (2) years of issuance, this permit will expire.*

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specific herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulation construction or the performance of construction.

City Code of Ordinances, dated August 2023, Title XV: Land Usage
https://codelibrary.amlegal.com/codes/springfieldsd/latest/springfield_sd/0-0-0-1.

Damage to City Property (including Utilities, Streets, and alleys)
associated with construction may be charged to person requesting this permit.

BUILDING PERMIT FEE

<i><u>Project Amount</u></i>	<i><u>FEE</u></i>
\$0 – \$50,000	\$ 50.00
\$50,001 +	\$150.00

****Permit approval may take up to 30 DAYS to process under normal circumstances! ****

Signature of Owner

Date

OFFICE USE ONLY

Utilities: _____

Permit Fee: _____

Streets: _____

Receipt #: _____

Police: _____

Cash/Check: _____

Finance Office: _____

Building Permit #: _____

PERMIT STATUS

APPROVE

DISAPPROVE

Signature

Date

NOTES

NOTES